

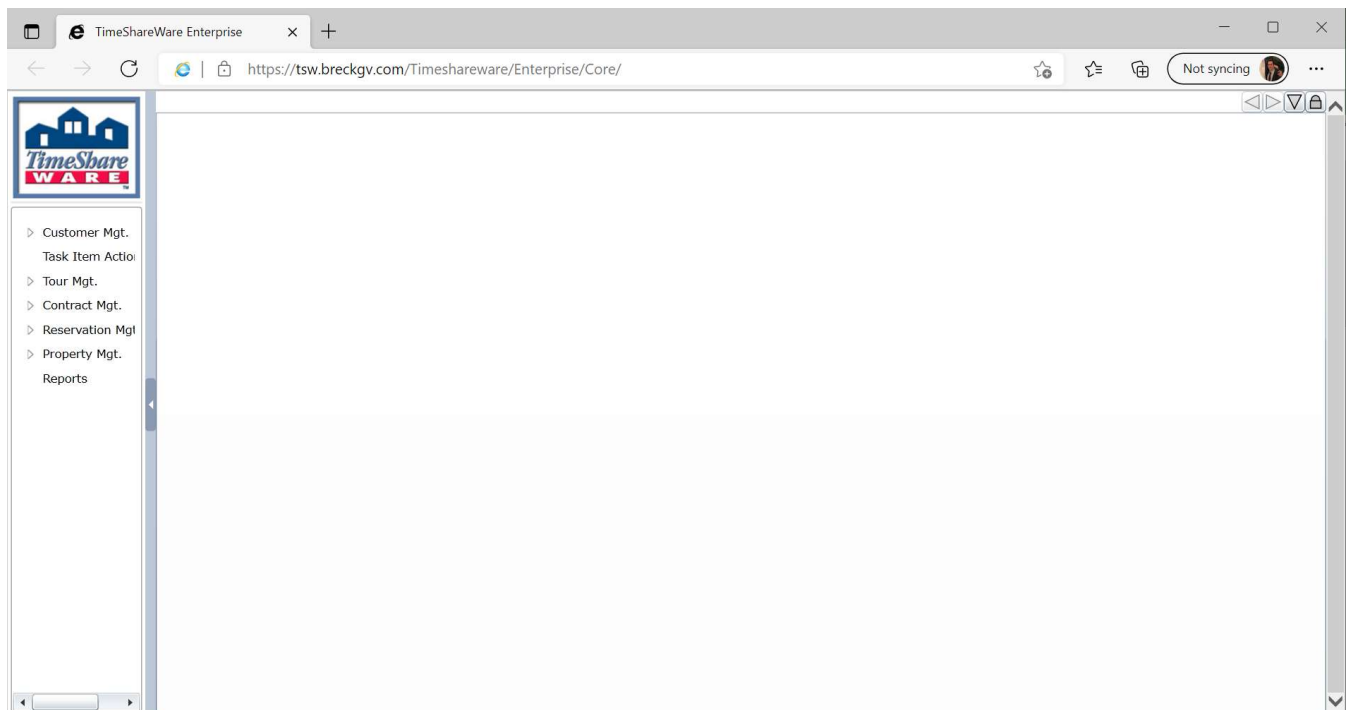
TimeShareWare a.k.a. "TSW" Overview

Login to TSW:



The login dialog box is titled "TimeShareWare Login". It features the TimeShareWare logo on the left, which consists of a blue house icon above the text "TimeShare" in a script font and "WARE" in a bold, red, sans-serif font. To the right of the logo, the word "Enterprise" is displayed in a white, sans-serif font, and the version number "18.5.7.6" is shown below it. Below the logo and version information, there are two input fields: "User Name:" and "Password:". The "Password:" field has a small "Show" button to its right. At the bottom right, there are two buttons: "Login" and "Close". Below these buttons, the text "Language: User Default" is displayed.

This is the first screen you will see:



TSW Reservation Search

Under the Reservations tab, click Reservation List. The below screen will pop up.

The screenshot displays the TSW Reservation Search interface. The search bar at the top includes a search field, a dropdown for Search Field (set to Guest), a dropdown for Status (set to <No Selection>), and a dropdown for Site (set to <No Selection>). Below the search bar is a table with columns: Site, Number, Guest, Status, Reservation Type/Subtype, Room, In Date, Out Date, and Primary Customer. The left sidebar contains a menu with options: Customer Mgt., Task Item Action, Tour Mgt., Contract Mgt., Reservation Mgt. (highlighted with a red box), Book, Reservations (highlighted with a red box), Room Matrix, Type Matrix, Reservation Gr, Reservation St, Rental Program, Property Mgt., and Reports.

The Search Field can be filtered by Guest Name, Reservation Number, Check-in date, External Reservation Number (Travel Click or any other Extranet). Make sure you're aware which filters you are using because those will directly affect your search.

Searching for a Marketing Guest's Reservation

If you can't pull up someone's reservation through the reservation list, it is most likely an:

- Interval International reservation that hasn't been inputted
- Marketing Guest Stay (Tour Stay) whose reservation may not be searchable in the "Reservation List"
- Online Rental that has not been input into TSW

To locate Marketing Guest or Tour Stay, you must pull up their Customer File and go to the “Lead” Tab

- Go to the “Customers” and search your guest name.

The screenshot shows the TimeShareWare web application interface. On the left is a navigation menu with items like 'Customer Mgt.', 'Tour Mgt.', and 'Reservation Mgt.'. The 'Customers' link under 'Customer Mgt.' is highlighted with a red box. The main area is titled 'Customers' and has tabs for 'Basic' and 'Advanced'. A search filter section includes a 'Search:' text box (highlighted with a red box), a 'Search Field:' dropdown menu set to 'Name' (highlighted with a red box), and radio buttons for 'Owners', 'Non Owners', and 'All' (with 'All' highlighted by a red box). Below the search fields are 'Search' and 'Clear' buttons. A table of search results is visible at the bottom, with columns for Owner Number, Last Name, First Name, Entity, Company, Phone Number, and Postal Code.

Once you find their name and double click on it, their customer file will load and go to the “Lead” tab.

The screenshot displays the customer file for Brad Klug (Customer ID: 46570). The 'Lead' tab is selected and highlighted with a red box. The left sidebar shows contact information: Name (Brad Klug), Address (12 Lafayette Key, Colts neck, NJ 07722, United States of America), Phone (4044288385), and Email (bradklug@gmail.com). The main content area on the right shows 'Lead Type' and 'Lead Status' both set to '<No Selection>'. Below this, a 'Tours' section is highlighted with a red box, containing a list of tour packages: '445524 - GC8 Exit - Booked - 12/15/2021 - Colorado' and '428336 - GC8 - Showed - 12/31/2020 - Colorado'. Other tabs like 'Vacation Packages' and 'User Fields' are also visible.

If the guest has a tour during the dates that they share, you can go to the Vacation Package or inside the tour where there is another Vacation Package section.

How to Search for Owners:

Go to Customers:

Enter Last Name first or their Owner Number to search for an owner (must filter search field):

Customers x

Basic Advanced

Filter

Search: Search Field: Name

☐ Owners ☐ Include Inactive

☐ Non Owners

☒ All

Search Clear

Search Results

Owner Number	Last Name	First Name	Entity	Company	Phone Number	Postal Code
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After double clicking the owner name, you will be in the owner file:

Customer - Klug, Brad x Customers x

Contact Information Personal Data User Fields Notes Events

Customer ID: 46570

Name

Brad Klug

Address

Home ☒ Verified 1 of 1

12 Lafayette Key
Colts neck, NJ 07722
United States of America

Phone

Cell: 4044288385 1 of 1

Email

Home: bradklug@gmail.com 1 of 1

Account Balances Recurring Payments Single Master Payments

Preferred Contacts Referrals Relationship Unit Task List

Lead Owner Reservations Memberships Certificates

Owner Number: 45309 US Citizen Status: <No Selection>

Subtype: No Inventory

Contracts Benefits User Fields

Show Inactive Contracts

Contract Number: 75780

Locks Service Calculator New

Usage Balances

Display Filter

Customer - Klug, Brad x Customers x

Contact Information Personal Data User Fields Notes Events

- **Contact Info:** Contains their basic info – name, address, phone, and email
- **Personal Data:** Contains their demographic information
- **User Fields:** NOT NEEDED
- **Notes:** Contains all notes from owner history – not the same in both owner files – add to both when necessary
- **Events:** Shows history of any changes that have been made to the owner file

~~Preferred Contacts~~ Referrals ~~Relationship Unit~~ ~~Task List~~

Lead Owner Reservations Memberships ~~Certificates~~

Owner Number: 45309 US Citizen Status <No Selection>

- **Owner:** Shows contracts that they own and are active (there is a show inactive button)
- **Lead:** Contains their tour information/history
- **Reservations:** Contains all of their reservation history
- **Referrals:** Contains their Reward Dollar information/history
- **Membership:** Where you find their Interval International information

Owner Type: Owner Subtype: GTL

Contracts Benefits ~~User Fields~~

☐ Show Inactive

Name	Contract Number	Type	Description	Expiration Date
Club	29992	Reservation	20% rental discount Bonus Time & Day Use	
Founder	48956	Reservation	25% rental discount Bonus Time & Day Use	

- **Contracts:** contains their contracts of ownership
- **Benefits:** What their ownership type is and benefits that are included

Owner File Notes

Pop Up Notes:

Need Owner Info: When an owner's contact information is not correct and we need new information

Non-Club Owner: You will see this when someone purchased off the resale market and they didn't receive club benefits

Dog Info: If someone usually brings a dog up to the property and may need a dog-friendly unit **(NO other types of pets allowed)**

READ ME FIRST: If you need a note to pop up every time the owner file is opened

Mortgage Delinquent: When an owner owes on their mortgage. Transfer to BGVARM

HOA Delinquent: When an owner owes money on their HOA. Transfer to BGVARM

Regular Notes:

Blank: Anything you would like to keep in the owner file (complaints, requests, issues that have happened)

GC8/GL7/GTL usage: When you advise an owner of usage at any property

Trade Forum: If an owner swaps their week with another owner

Rental Contract: When an owner places their unit into our rental program

Rental Status: Add this note and what you advised the owner about their rental (what days have been rented and what hasn't)

Worksheet Note: This note typically includes information on a rental, bonus week, or bulk bank points given at the POS

Deposited Note: This note is placed in the owner file when the owner deposits their unit in II.

What Does the Owner Own?

To view what an owner owns (unit size, season, 1st year of usage).

Contracts Benefits User Fields

☐ Show Inactive Contracts

- Contract Number: 29992
 - Contract Roles
 - Mortgages
 - Inventory
- Contract Number: 48956
 - Contract Roles
 - Mortgages
 - Inventory

Double click on the contract to see more details – “Inventory” will give you a glimpse but not the full picture.

Contracts Benefits User Fields

☐ Show Inactive Contracts

Contract Number: 75545
Status: Active / Future CXL
Sale Type: New
Non-Voluntary AR Balance: 0.00 USD
Voluntary AR Balance: 0.00 USD
Current Principal Balance: 58500.00 USD
Equity: 6500.00 USD
Contract Date: 11/27/2020
1st Occupancy Date: 1/1/2022
Product: Grand Colorado on Peak 8 Even/Odd

Contract Number: 77626
Status: Active / Partial Future CXL
Sale Type: Wrap
Non-Voluntary AR Balance: 0.00 USD
Voluntary AR Balance: 0.00 USD
Current Principal Balance: 65000.00 USD
Equity: 0.00 USD
Contract Date: 6/12/2021
1st Occupancy Date: 1/1/2022
Product: Grand Colorado on Peak 8 Annual

Contract Number: 79592
Status: Active / Pipeline
Sale Type: Upgrade
Non-Voluntary AR Balance: 0.00 USD
Voluntary AR Balance: 0.00 USD
Current Principal Balance: 94495.00 USD
Equity: 0.00 USD
Contract Date: 11/24/2021
1st Occupancy Date: 1/1/2023

Contracts Benefits User Fields

☐ Show Inactive Contracts

Contract Number: 31184

- Contract Roles
- Mortgages
- Inventory
 - Grand Timber Lodge - Winter - 2 - Master - 6306M - Floating - Points: 0
 - Grand Timber Lodge - Winter - 2 - Studio - 6306S - Floating - Points: 0

Contract Number: 7887571-0

- Contract Roles
- Mortgages
- Inventory
 - Grand Timber Lodge - Winter - 6 - P+ - 223P+ - Floating - Points: 0
 - Grand Timber Lodge - Winter - 6 - Master - 223M - Floating - Points: 0
 - Grand Timber Lodge - Winter - 6 - Studio - 223S - Floating - Points: 0

Understanding Contracts:

Floating Ownership: Owns a specific season and must call-in to reserve the week they want

Fixed Ownership: Owns a specific week number and unit number*. (auto-reserved for owner)

Grand Timber/Grand Lodge on Peak 7/Grand Colorado on Peak 8

- **Suspense/Suspense**
 - Owner's new contract is within the 5-day rescission period in which they can still back out of the contract
- **Pender/Pender**
 - Owner has not submitted the complete down payment to us yet
- **Mailout/Mailout IFO**
 - We've mailed out the contract to the owner to sign/return back to us
- **Active/Pipeline**
 - We've received all correct paperwork – just need to review the contract
- **Active/Needs Paperwork**
 - Needs to return additional/skipped paperwork back to us
- **Active/Future CXL**
 - This contract will be fully active until status of newest purchased contract is in place
 - E.g., for a GC8 purchase that doesn't have 1st year of usage until 2024, they can still use their old contract in the mean time
 - Once newest purchase is able to be used, this contract will be cancelled

Double click into the contract to view the details:

Contract - 31184 x Customer - Saslawsky, ... x Customers x

Primary Owner: Saslawsky, Mark

Contract Number: 31184

Product: Grand Timber Lodge Even/Odd

Contract Date: 1/27/2011

1st Occupancy Date: 1/1/2012

Contract Type: Timeshare

Contract Status: Active

Contract Substatus: Active

Sale Type: Upgrade

Contract AR Balance: 0.00

Owners:

Primary	Owner	Role	Owner Number
☒	Saslawsky, Mark	Owner	6150495
☐	Saslawsky, Rhonda	Owner	74906

1st year of use

All owners of the contract

Contract Inventory

Trade	Site	Inventory Status	Points	Days	Club Package Type	Start Date	Season	Frequency	Interval Type	Room Type	Room	Interval	Expire Reason	Cleaning Code	InActive	Show Inactive
☐	Grand Timber Lodge	Active		7		1/1/2012	Winter	Even	Floating	Master	6306M	2			☐	
☐	Grand Timber Lodge	Active		7		1/1/2012	Winter	Even	Floating	Studio	6306S	2			☐	

Inventory pieces of what they own

Buttons: New, Adjust, Bank, Unbank, Convert Type, Unconvert, Transfer, Convert Days, Buy Services, Transfer Ownership, Exchange Reservation, Reinstate Contract

Sale Type: BGV Purchase vs ResaleMarket

- Resale Purchases at GL7/GC8 - DO NOT include Club Benefits (Day Use / Bonus Time)
- Resale Purchases at GTL – Do Include Club Benefits

Reservation Types

Owner Usage:

- ▲ 4892861 - **Pending** - 12/11/2021 - 12/18/2021 - 7 nights - Grand Colorado on Peak 8 - HHackett
 - ▷ 1221A - Master Breck 1 - **Pending** - Owner/Float GC8 - 12/11/2021 - 12/18/2021 - GC8OA
 - ▷ 1221B - Suite Breck 1 - **Pending** - Owner/Float GC8 - 12/11/2021 - 12/18/2021 - GC8OA
 - Folio 703548 - 0.00 USD
- ▲ 4796093 - **Pending** - 12/26/2021 - 1/2/2022 - 7 nights - Grand Timber Lodge -
 - ▷ 5303S - Studio - **Pending** - Owner/Fixed - 12/26/2021 - 1/2/2022 - GTL
 - ▷ 5303M - Master - **Pending** - Owner/Fixed - 12/26/2021 - 1/2/2022 - GTL
- ▲ 4969669 - **Pending** - 12/16/2021 - 12/18/2021 - 2 nights - Grand Colorado on Peak 8 - PCCInc
 - 1220E - Master Colorado 1 - **Pending** - Owner/Points GC8 - 12/16/2021 - 12/18/2021 - GC8OA
 - ▷ 1220G - Suite Colorado 1 - **Pending** - Owner/Points GC8 - 12/16/2021 - 12/18/2021 - GC8OA
 - Folio 787158 - -100.00 USD
- ▲ 4949789 - **Pending** - 9/7/2022 - 9/11/2022 - 4 nights - Grand Timber Lodge -
 - ▷ 6206M - Master - **Pending** - Owner/1stPS - 9/7/2022 - 9/11/2022 - GTL
- ▲ 4948569 - **Pending** - 8/14/2022 - 8/17/2022 - 3 nights - Grand Timber Lodge - PCCInc
 - ▷ 5105S - Studio - **Pending** - Owner/2ndPS - 8/14/2022 - 8/17/2022 - GTL
 - Folio 750449 - -100.00 USD

Rentals:

- ▲ 1160141 - **Pending** - 4/1/2023 - 4/3/2023 - 2 nights - Grand Lodge on Peak 7 - cstrohecker
 - 1109B - Suite South - **Pending** - Rental/Owner - 4/1/2023 - 4/3/2023 - GL7OA
 - Folio 966890 - 512.82 USD

Res Type	Subtype	Room	Room Type	Type	In Date	Out Date	Status	Substatus	Category	Room Charge Folio	Incidentals Folio	Opportunity
Rental	Owner	1109B	Suite South	Reserved	4/1/2023	4/3/2023	Pending			966890:Room	966890:Room	

☐ Lock Inventory ☐ Show Inactive

Promotion Detail
 Promotions: 25%
 Default Point Amount: 0 Point Amount

☐ Show Usage Details for All Reserved Inventory
Usage History

Contract Number	Year	Usage Type	Start Date	End Date	Total Usage
0					0

- ▲ 1150183 - **Pending** - 4/1/2023 - 4/2/2023 - 1 night - Grand Colorado on Peak 8 - cstrohecker
 - 1324G - Suite Colorado 1 - **Pending** - Rental/Non-Owner - 4/1/2023 - 4/2/2023 - GC8OA
 - Folio 952249 - -494.01 USD

- ▲ 4978847 - **Pending** - 2/21/2022 - 2/25/2022 - 4 nights - Grand Lodge on Peak 7 - 626881900 - serickson
 - 1310D - Master South - **Pending** - Rental/Mktg - 2/21/2022 - 2/25/2022 - GL7OA
 - 1310C - Suite South - **Pending** - Rental/Mktg - 2/21/2022 - 2/25/2022 - GL7OA

▲ 1040380 - Pending - 12/15/2021 - 12/17/2021 - 2 nights - Grand Timber Lodge - vdotson
 121S - Studio - Pending - Rental/OTA - 12/15/2021 - 12/17/2021 - GTL

Reservation Inventory

Res Type	Subtype	Room	Room Type	Type	In Date	Out Date	Status	Substatus	Category	Room Charge Folio	Incidentals Folio	Opportunity	Trip Protection	Inactive
Rental	OTA	1112B	Suite South	Reserved	9/4/2022	9/9/2022	Pending			891782:Room	891782:Room			

View Reservation Inventory Detail

Primary Guest: Harrison, Cory

Reservation Type: Rental

Check-in Date: 9/4/2022

Room Type: Suite South

Promotions: Expedia

Default Point Amount: 0

Show Usage Details for All Reserved Inventory

Usage History

Contract Number	Year	Usage Type	Start Date	End Date	Total Usage
	0				0

▲ 1155493 - Pending - 3/23/2023 - 3/25/2023 - 2 nights - Grand Lodge on Peak 7 - ogarcia
 1110A - Master South - Pending - Rental/Guest Mem - 3/23/2023 - 3/25/2023 - GL7OA
 Folio 960627 - 0.00 USD

Other Promotions:

- 10%
- 20%
- 40%
- RRF
- GM Package Types
- Other Extranets

Exchange Support:

▲ 1073606 - Pending - 4/1/2023 - 4/8/2023 - 7 nights - Grand Colorado on Peak 8 - cstudstill
 ▶ 1423C - Suite Breck 1 - Pending - Exchange/Exchange GC8 - 4/1/2023 - 4/8/2023 - GC8OA
 Folio 840116 - 0.00 USD

Reservation Inventory													
Res Type	Subtype	Room	Room Type	Type	In Date	Out Date	Status	Substatus	Category	Room Charge Folio	Incidentals Folio	Opportunity	Trip Protect
Exchange	Exchange GC8	1423C	Suite Breck 1	Reserved	4/1/2023	4/8/2023	Pending	II		840116:Room	840116:Room		

Reservation Inventory									
Res Type	Subtype	Room	Room Type	Type	In Date	Out Date	Status	Substatus	Category
Exchange	Exchange GL7	2503B	Suite North	Reserved	6/25/2023	7/2/2023	Pending	Owner	

Res Type	Subtype	Room	Room Type	Type	In Date	Out Date	Status	Substatus	Category	Room Charge Folio	Incidentals Folio	Opportunity	Trip Protection
Exchange	Exchange GC8	2431B	Suite Breck 1	Reserved	4/1/2023	4/8/2023	Pending	GOCM		840106:Room	840106:Room		☐

External Reservation Number:

First Name	Last Name	Entity	Room	Primary	Folio		New	Edit	Delete	Detail
Deposit	Deposit		2434B	☐						

Number Description Balance Confidential

844292	Room	0.00	☐	
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Base Balance: 0.00

New Edit Transfer Delete

Contact Information

Home: 432 Fair Lane Court
Severna Park, MD 21146
United States of America

Cell: 7202241374
Home: laurajleonard@yahoo.com

Details

In Date: Saturday, April 1, 2023 Nights: 7 Campaign: Group: Keys: 0 Adults: 0 Children: 0

Out Date: Saturday, April 8, 2023 Days Out: 26 Tour: Service: <No Selection>

History

Confirmation

Print View

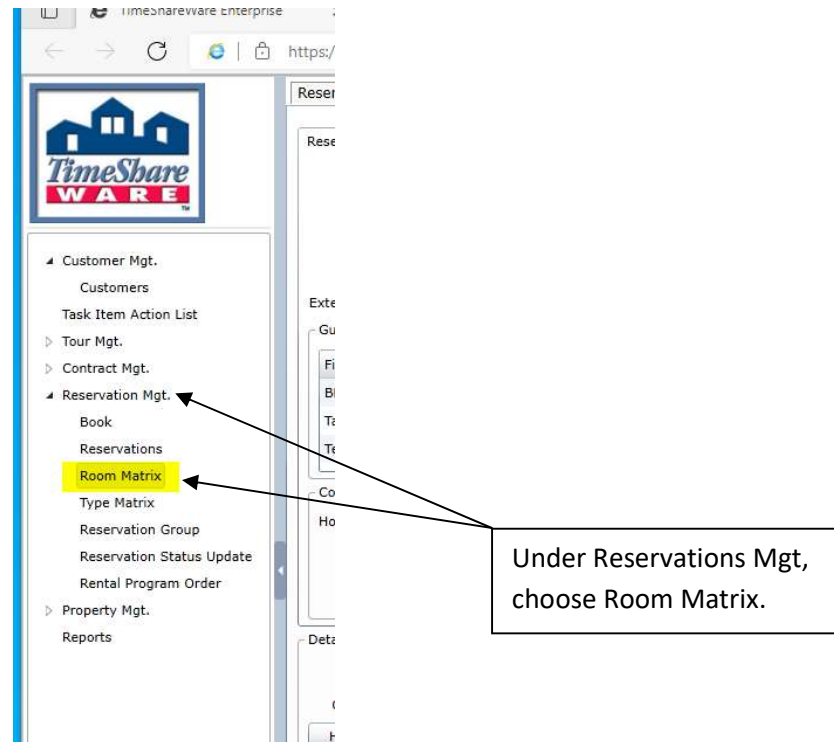
Date Printed:

Res Type	Subtype	Room	Room Type	Type	In Date	Out Date	Status	Substatus	Category	Room Charge Folio	Incidentals Folio	Opportunity	Trip Protection
Exchange	Exchange GC8	2434B	Suite Breck 1	Reserved	4/1/2023	4/8/2023	Pending	Deposit		844292:Room	844292:Room		☐

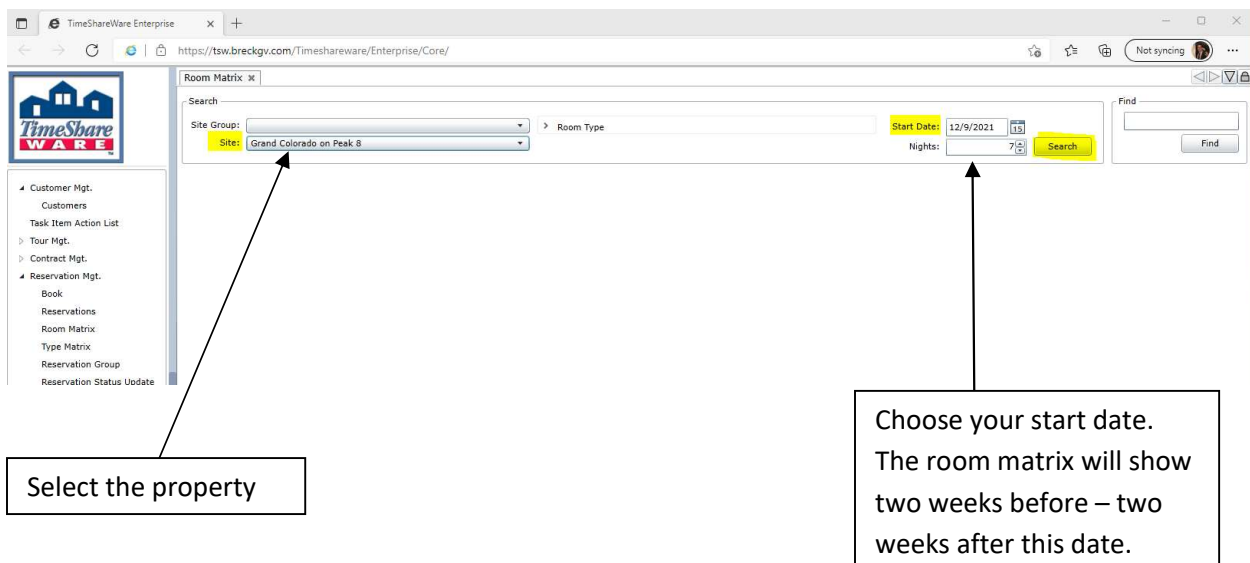
Holds:

- 4982414 - Pending - 3/21/2022 - 3/23/2022 - 2 nights - Grand Colorado on Peak 8 - mharris
2334A - Master Breck 1 - Pending - Hold/Overbook - 3/21/2022 - 3/23/2022 - GC80A
- 4932534 - Pending - 4/5/2022 - 4/9/2022 - 4 nights - Grand Colorado on Peak 8 - PCCInc
2433C - Suite Breck 1 - Pending - Hold/COD - 4/5/2022 - 4/9/2022 - GC80A
- 4894225 - Pending - 10/30/2022 - 11/6/2022 - 7 nights - Grand Colorado on Peak 8 -
3346EX - Master Colorado 2 - Pending - Hold/OwnerUse - 10/30/2022 - 11/6/2022 - GC80A
3346GX - Suite Colorado 2 - Pending - Hold/OwnerUse - 10/30/2022 - 11/6/2022 - GC80A
- 4981386 - Pending - 2/22/2022 - 2/25/2022 - 3 nights - Grand Timber Lodge - PCCInc
722M - Master - Pending - Hold/Marketing - 2/22/2022 - 2/25/2022 - GTL
- 4892994 - Pending - 3/13/2022 - 3/20/2022 - 7 nights - Grand Lodge on Peak 7 -
2108B - Suite North - Pending - Hold/Fixed Sales - 3/13/2022 - 3/20/2022 - GL70A
2108A - Master North - Pending - Hold/Fixed Sales - 3/13/2022 - 3/20/2022 - GL70A
- 4753786 - Pending - 3/29/2020 - 4/5/2020 - 7 nights - Grand Timber Lodge -
6303S - Studio - Pending - Hold/Sales - 3/29/2020 - 4/5/2020 - GTL
6303M - Master - Pending - Hold/Sales - 3/29/2020 - 4/5/2020 - GTL

Viewing the Room Matrix:



To show availability, follow these steps:



Room Matrix:

<

White Space = **Bookable Inventory**

Light Orange = **Pending Suite Configuration Reservation**

Orange Space = **Pending Reservation**

Dark Blue = **In-House**

Dark Green = **No Show**

Black = **Completed Res**

Red and Yellow Striped = **Out of Service**

Pink = **Unassigned/Moveable – DO NOT USE**

O = **Owner Usage Res**

R = **Rental Res**

E = **Exchange Res**

H = **Hold**

- **Overbooking**
- **COD (Channel of Distribution)**
- **MKTG/Sales**

Overbooking Tank

New

☐ Is Entity 

Last Name: Spielberg

First (Preferred) Name: Mitchell

Middle Name:

Preferred Name:

Legal Name:

Salutation: <No Selection>

Company:

Phones

Phone Type: Cell

Phone: 8774534440

Extension:

Country: <No Selection>

☒ Is Primary ☐ Do Not Call

Emails

Email Type: Home

Email: mitchells@breckgv.com

☒ Is Primary

Save

Close

Back to “Book”:

Customer: Name: Buongiorno, Robert Search

Owner Type/Subtype: Owner/GL7

Owner Benefits:

Membership: <None>

Stay Dates: Date Type: ☒ Exact ☐ Range ☐ Interval

Check-in: Tuesday, August 9, 2022 15 Nights: 7 15 Days Out: 0

Check-out: Tuesday, August 16, 2022 15

Contract 54697 Grand Lodge on Peak 7 Annual ~ Master North ~ 2/16/2016 ~ 0 points available

Include this contract for payment purposes in the booking process

Include ONLY this contract for payment purposes in the booking process

Include all contracts for payment purposes in the booking process

Exclude this contract for payment purposes in the booking process

Exclude all contracts for payment purposes in the booking process

Book dedeed inventory for this contract

Sites: Amenity: <No Selection> Region: <No Selection> Area: <No Selection>

Type here to filter the list below

☐ Grand Lodge on Peak 7

Select All Deselect All Advanced

Check-in Days

Room Types

Reservation Type/Subtype

Promotions

Member Benefits

1. Select your property (site) – If owner, exclude contracts to see all properties (right click contract)
2. Select your dates – you can select a range if you are not looking for something specific
3. Choose your Room Type
4. Choose your Reservation/Subtype
5. If applicable, choose a Promotion (rentals)
6. Search

TimeShareWare Enterprise

https://tsw.breckgv.com/Timeshareware/Enterprise/Core/

Reservation Booking

Available Inventory

Filter: Grand Lodge on Peak 7 2 Bed GL7 South <No Selection> <No Selection>

Site	Room Type	Reservation Type/Subtype	Check-in	Check-out	Nights	Available	Room Rate
Grand Lodge on Peak 7	2 Bed GL7 South	Rental/Owner	12/5/2022	12/8/2022	3	47	0.00 USD

Contracts: 29992, 48956

Assign Room Overbook Book Hold

Held Inventory

Site Room Type Check-in Check-out Nights Hold Time Remarks

1. Select the unit at the top

2. Check the “Assign Room” box
3. Click “Book”

Assign Room

Room Number: <None>

Room Type: 2 Bed GL7 South

Check-in Day: Wednesday

Clear Room Assignment: ☐

Filter By Day of Week: ☐ Amenities ▼

Available Rooms

Room Number	Current Status	Availability	Maintenance Status	Amenities
1110DC	Dirty	Occupied	Pending	4BD Conne
1111AB	Dirty	Available	Pending	4BD Conne
1112AB	Dirty	Occupied	Pending	4BD Conne
1114AB	Dirty	Available	Pending	4BD Conne
1114DC	Dirty	Available	Pending	4BD Conne
1203AB	Dirty	Available	Pending	4BD Conne
1204AB	Dirty	Available	Pending	4BD Conne
1206AB	Dirty	Available	Pending	4BD Conne
1206DC	Dirty	Occupied	Pending	4BD Conne
1207AB	Dirty	Available	Pending	4BD Conne
1208AB	Dirty	Available	Pending	4BD Conne

Override Save Close

Select an available room and save.

Click “Next” at the bottom right of the next two screens (skip amenities).

Select a “Substatus” if applicable and “Next”

Inventory Status

Status: Pending ▼

Substatus: Owner ▼

Start Over Back Next Close

“Confirm” > “View Res”

Site	Room	Room Type	Check-in	Checkout	Nights	Season	Reservation Type	Reservation Subtype	Promotions	Remarks	Booking Status
Grand Lodge on Peak 7	1203AB	2 Bed GL7 South	1/18/2023	1/21/2023	3	Winter	Rental	Owner	25%		

Usage		Rates		Payments Due	
Usage Amount:	0	Total Rate:	0.00	Advance Deposit:	0.00
Point Amount with Applied Promotion(s):	0	Total Taxes:	0.00	Trip Insurance:	0.00
Total Usage Amount:	0	Total Cost:	0.00	Maintenance Fee:	0.00

Payments Made		
Credit Card	Amount	Approval Code

[Start Over](#)
[Back](#)
[Confirm](#)
[View Res](#)
[Close](#)



- Customer Mgt.
- Task Item Action List
- Tour Mgt.
- Contract Mgt.
- Reservation Mgt.
 - Book
 - Reservations
 - Room Matrix
 - Type Matrix
 - Reservation Group
 - Reservation Status Update
 - Rental Program Order
- Property Mgt.
- Reports

Reservation - 1040308 x
Reservation Booking x

Site: Grand Lodge on Peak 7

Reservation Number: 1040308

Creation Date: 12/10/2021 11:53:38 AM

External Source: <No Selection>

External Reservation Number:

First Name	Last Name	Entity	Room	Primary	Folio
Julie	Birdsall			☒	

Contact Information

Home: 407 Poudre Bay
Windsor, CO 80550
United States of America

Cell: 9702184233
Home: julie.birdsall@colostate.edu

Credit Cards

Name	Type	Card Number	Expiration

Folios

Number	Description	Balance	Confidential
787804	Room	0.00	☐

Base Balance: 0.00

Details

In Date: Tuesday, January 10, 2023 Nights: 2 Campaign: Group: X

Out Date: Thursday, January 12, 2023 Days Out: 396 Tour: X Keys: 0 Adults: 0 Children: 0

Service: <No Selection>

Confirmation

☐ Print

Date Printed:

Reservation Inventory

Res Type	Subtype	Room	Room Type	Type	In Date	Out Date	Status	Substatus	Category	Room Charge Folio	Incidentals Folio	Opportunity	Trip Protection
Rental	Owner	1114AB	2 Bed GL7 South	Reserved	1/10/2023	1/12/2023	Pending	Owner		787804:Room	787804:Room		☐

☐ Lock Inventory ☐ Show Inactive
[Shorten Visit](#) [Make Keys](#) [Assign](#) [Check-in](#) [Change Status](#) [Details](#) [Add](#) [Edit](#) [Inactivate](#)

[Replicate Res](#) [Convert to Rental](#) [Cancel Res](#) [Save](#) [Close](#)

TSW

TSW Introduction

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- _____ Overview of sidebar options
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